

**Biwabik Township Special Board Meeting Minutes**  
**Township Hall - 6555 Oak Drive, Gilbert, MN**  
**Wednesday, February 21, 2024**

**Call to Order:** 3:15 PM by Chairman Hall

Present: Supervisors Hall, Hautala, and Paris, Clerk Highland, Treasurer Bluhm

Guests: Tony Nygaard, Jonathan Bernard, and Kirstie Hall

**Pledge of Allegiance:** Recited

**Special Agenda Requests:**

Review 2024 Budget – Long discussion was held regarding the 2024 Budget, mainly focusing on the Road and Bridge department. The budget has already been set. The overall amount cannot be changed, but line items can be adjusted as needed. Supervisor Paris is concerned about the equipment needs that were unforeseen when the budget was originally created. A special meeting was requested to address these needs. The following decisions were made based on potential surpluses or shortfalls in comparison to the 2023 Budget.

**Motion** by Chairman Hall, seconded by Supervisor Paris to transfer \$500.00 from long-term debt to gravel. Motion carried unanimously.

**Motion** by Supervisor Paris, seconded by Chairman Hall to start a savings account at First National Bank of Gilbert utilizing \$5,000.00 from Tires and \$10,000.00 from Capital Outlay Heavy Machinery. Motion carried unanimously.

**Motion** by Supervisor Paris, seconded by Supervisor Hautala to reduce Repairs and Maintenance Contractual to \$5,000.00 splitting \$10,000.00 between Rentals (\$7,000.00) and Equipment Parts (\$3,000.00). Motion carried unanimously.

Any Road and Bridge surplus at the end of 2024 will be transferred to the Road and Bridge Savings.

2025 Budget & Levy – The adjusted 2024 Budget will be rolled over to the 2025 Budget with the following changes. It is still unknown how the levy increase voted on at the 2023 Annual Meeting will affect the township.

**Motion** by Supervisor Hautala, seconded by Chairman Hall to set the 2025 Gravel Budget to \$17,500.00 and keep tires at \$2,000.00. Motion carried unanimously.

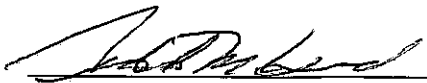
**Motion** by Supervisor Paris, seconded by Supervisor Hautala to set the 2025 Culvert Budget to \$5,869.00. Motion carried unanimously.

**Motion** by Chairman Hall, seconded by Supervisor Paris to set the 2025 Budget at \$541,310 with the following break down; General Fund \$140,410.00, Road and Bridge Fund \$351,000.00, and Fire Fund at \$49,900.00. Motion carried unanimously.

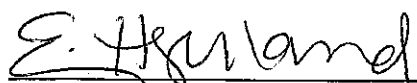
In an effort to continue to grow the Road and Bridge Savings the \$10,000.00 Capital Outlay Heavy Machinery will be moved to the savings account at the beginning of 2025.

**Motion** by Chairman Hall, seconded by Supervisor Paris to set the 2025 Levy at \$400,000.00 during the 2024 Annual Meeting. Motion carried unanimously.

**Adjourn:** **Motion** by Supervisor Hautala to adjourn the meeting. Chairman Hall adjourned the meeting at 4:30 PM.

  
Chairperson:

3/11/2024  
Date:

  
Attest by Clerk:

