

Biwabik Township Monthly Board Meeting Minutes
Biwabik Township Hall - 6555 Oak Drive, Gilbert, MN
Monday, April 11, 2022

Call to Order: 5:30 PM by Chairman Hautala

Present: Supervisors Hall, Hautala and Paris, Clerk Highland and Treasurer Bluhm

No Guests

Pledge of Allegiance: Recited

Special Agenda Request: None

Minutes: **Motion** by Supervisor Paris, seconded by Supervisor Hall to approve the March 14, 2022 Monthly Board Meeting minutes. Motion carried unanimously.

Financial Report: Treasurer Bluhm went over the March Financial Report with the Board.

Opening Balance 03/01/2022	\$ 443,534.50
Receipts	\$ 4,903.95
Disbursements	\$ 32,463.85
Ending Balance 03/31/2022	\$ 415,974.60
Deposits in Transit	\$ - 450.00
Outstanding Checks	\$ 1,037.05
Petty Cash	<u>\$ - 100.00</u>
Total Checking Acct.	\$ 416,461.65
Total Investments	\$ 211,392.91

The Clerk and Treasurer are in balance with the bank.

Clerk Highland explained that receipt #36011 from the county for forfeited land payments came and it is higher than expected. She asked the board if that should be ear marked for the tennis courts since that township was not expecting that money. Supervisor Paris wonders if the tennis resurfacing project is necessary. He understands if it is a safety issue that it will need to be tended to. **Motion** by Supervisor Hall, seconded by Supervisor Paris to add program code 22 to receipt #36011 and ear mark that money for the tennis court resurfacing project. Motion carried unanimously.

Motion by Supervisor Hall, seconded by Supervisor Paris to approve the financial report for March 2022 and file it for audit. Motion carried unanimously.

Claims: Clerk Highland reviewed the claims with the Board. Discussion was had about paying the Approve Plumbing bill in full. The Board was expecting to have recommendations on how to move forward with filling the in floor heat system. Supervisor Hautala trusts that Luke will get back to us. Supervisor Hall suggested calling him and reminding him. **Motion** by Supervisor Paris, seconded by Supervisor Hall to approve claims as presented for \$14,054.73. Motion carried unanimously.

Reports:

Road & Equipment- Plows and wings are getting removed from equipment. Roads are in horrible shape. Thawing culverts will start soon. There was a temporary pipe placed on Elm Dr. in efforts of trying to keep a melting field from draining over the road. A lift may need to be added to Elm this summer.

Fire- No report.

First Responders- One call for March. Nita is working on getting paperwork completed on the new EMRs.

Recreation- Chairman Hautala reported Surface Pro has increased the price of resurfacing to \$21,000.00. That is almost double the original quote. Clerk Highland shuffled money around to get close to \$11,000.00. She doesn't know if she can find another \$10,000.00.

The need for more volunteers for Fourth of July was discussed. Memorial Day is coming soon. Joan will need to be contacted to see if she is available to help with it this year. **Motion** by Supervisor Hall, seconded by Supervisor Paris to allot \$200.00 for Memorial Day. Motion carried unanimously.

Cemetery- No update.

Motion by Supervisor Paris, seconded by Supervisor Hall to approve the reports as presented. Motion carried unanimously.

Old Business:

Broadband Info – No update. Supervisor Hall is waiting for a response from a legislator.

Gazebo/Shade Area– Chairman Hautala reported A-Z is booked out till September. The Rock Ridge school district does not do carpentry projects. Eveleth Votech would build a 12x12 gazebo, but the price is unknown. They build at the college first and then take it apart and rebuild on location. Menards currently has 10x10 shelters on sale. It was discussed that two together would equal the original size the Board has been thinking. Hautala wants the gazebos installed by professionals for liability purposes. He will contact Northland Integrity Builders (NIB) on their availability for this summer and willingness to erect pre-fabricated shelters. **Motion** Supervisor Paris, seconded by Supervisor Hall to purchase four (4) shelters from Menards if NIB is able to install. Motion carried unanimously.

Road and Bridge Equipment Options (sell sanding truck) – Clerk Highland received a full price offer on the sanding truck. **Motion** by Supervisor Paris, seconded by Supervisor Hall to approve the sale of the sanding truck to Willy Merritt for \$2000.00. Motion carried unanimously.

Property Insurance additions – Clerk Highland submitted to the Board insurance rates for covering detached equipment (walk and roller, reclaimer). They decided it wasn't a huge increase and it would be better to be safe than sorry. **Motion** by Supervisor Paris, seconded by Supervisor Hall to add coverage on detached inland marine pieces. Motion carried unanimously. Depending on how the insurance adjuster visit goes, buildings will get added at renewal time.

Open Willow Lane – **Motion** by Supervisor Paris, seconded by Supervisor Hall to open Willow Lane on May 1, 2022. Motion carried unanimously.

Boiler Issues – Electrician Tyo is working on a quote for an outdoor thermometer and a surge protector for the electric boiler. We are waiting on Approve Plumbing for a proposal on refilling the system. Supervisor Hall suggests potentially adding silver solder to the system to help block leaks if they are small.

AWARE – Will approve in May.

Brush Dump – Table for May meeting.

New Business:

Lulich Quote – A quote was submitted for damaged parts (cosmetic damage) on the New Holland mower. **Motion** by Supervisor Paris, seconded by Supervisor Hall to approve the Lulich quote for \$761.51. Motion carried unanimously.

Polling Place Resolution – **Motion** by Supervisor Hall, seconded by Supervisor Paris to adopt Resolution 2022-03. Motion carried unanimously.

MAT Training – Training is available for new clerks and treasurers. Clerk Highland feels Julie is trained in well enough that she doesn't need the training. Plus, for the CTAS training they request bringing a laptop for hands on training. We don't have laptops.

Update Meeting Schedule – It was determined after the meeting that there is a conflict with Monday holidays in January. The January meeting will be held on Tuesday, January 10, 2023 at 5:30 PM. A new posting will be made.

